



## COMMUNITY MOBILITY COACH

11.2022

The Community Mobility Coach will work to address the transportation needs of older adults, persons with a disability, and individuals with lower incomes in Hunterdon County, NJ by providing transportation information and travel training. This is a part-time, flexible, hybrid work schedule position, approximately 20 hours per week. In person hours will be required.

### Ideal Candidate

- Interest in assisting individuals with transportation needs.
- Ability to communicate effectively and compassionately with older adults, persons with a disability, and low income individuals. Ability to speak before small groups.
- Ability to work independently and collaborate with others as part of a team.
- Willingness to accompany clients on rides on Hunterdon County LINK vehicles.
- Familiarity with Hunterdon County, NJ

### Responsibilities

- Develop expertise in available transportation services serving Hunterdon County, NJ and how these services may be accessed. Stay up to date on service changes.
- Respond to phone and email inquiries regarding local transportation services; identify appropriate transportation to meet individual travel needs.
- Provide one on one and small group “travel training” on how to identify appropriate services for travel needs, how to read schedules, reserve rides, and utilize available services.
- Accompany individuals and small groups on rides on the Hunterdon County LINK Transportation System to ensure understanding of how to use the service.
- Participate in community events to promote the availability of transportation services and goHunterdon programs.
- Prepare quarterly written reports; prepare and submit timesheets and expense reports in a timely manner

### Requirements, Knowledge, Skills, and Abilities

- High School Diploma
- Reliable home internet connection.
- Ability to work independently and collaborate with others as part of a team.
- Ability to provide leadership and speak before public groups.
- Ability to create powerpoint presentations and report documents
- Ability and willingness to lift 25 lbs. (to transport event materials, etc.)
- Ability to ride LINK vehicle for up to 2 hours
- Valid driver’s license and reliable vehicle; willingness to drive within Hunterdon County.
- Background check and fingerprinting (reimbursement for costs by goHunterdon).

### Location

- Office is located in Flemington, NJ (Hybrid work model/telework policy)
- All work is located within Hunterdon County, NJ

### Compensation/Benefits

- Range: \$22-24 per hour. Compensation will be discussed with qualified applicants.
- Mileage reimbursement at IRS approved rate for work related travel.

Apply online. <https://www.gohunterdon.org/about-us/job-postings>